



## Employment Application

The GLOBE Academy is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including age, sex, color, race, creed, national origin, religion, marital status, sexual orientation, political belief or disability.

Federal law prohibits the employment of unauthorized aliens. All persons hired must submit satisfactory proof of employment authorization and identity within three (3) days of being hired. Failure to submit such proof within the required time may result in immediate employment termination.

### Section 1 • APPLICANT INFORMATION: Please submit a resume with this Application for Employment.

First Name	Middle Name	Last Name

Street Address	City	State	Zip Code

Primary Contact No.	Alternate Contact No.	Email Address

Social Security Number/National ID	Other Names Used for Employment

Are you authorized to work lawfully in the United States for GLOBE?	Yes	No

Will you now or in the future require GLOBE to sponsor an immigration case in order to employ you (example, H-1B or other employment-based immigration case)? This is sometimes called "sponsorship" for an employment-based visa status	Yes	No

Have you ever been convicted of a crime?	Yes	No
<i>If "yes", please explain on reverse side of this page or on an attachment.</i>		

Are you a relative of or related to anyone currently employed with The GLOBE Academy?	Yes	No
<i>If so, please state name:</i>		

### Section 2 • POSITION PREFERENCES

For what position are you applying?	
Available Start Date:	
Other?	

**Section 3 • CERTIFICATIONS:** List any certificates that you hold. Include, minimally, the following information: Certifying entity/State, content, expiration date, type and number. If you are enrolled in a program leading to a relevant certificate, please note the program and the approximate date of completion. List any additional training programs completed that may be relevant for the position that you seek. Please submit a photocopy of all certificates with this application.

State	Certification Type	Date Issued	Exp. Date	Certificate Number

**Section 4 • EDUCATION: Official transcripts are required**

Name of College/University	City & State	No. of years completed	Degree Earned	Area of Study

*Please list additional colleges/universities attended on separate page.*

**Section 5 • PROFESSIONAL AFFILIATIONS:** Please list Professional Affiliations to which you belong (please do not list activities which would indicate age, sex, color, race, creed, national origin, religion, marital status, sexual orientation, political belief, or disability):


**Section 6 • PROFESSIONAL REFERENCES**

Name & Title	Company	Phone	Email

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**Section 7 • PREVIOUS EMPLOYMENT:** List your current or most recent employment first. Include work related internships, military and volunteer work. Continue separate sheet as necessary.

<b>Current/Most Recent Employer #1</b>		<b>City &amp; State</b>	
<b>Dates of Employment:</b>	<b>From:</b>		<b>To:</b>
<b>Position Held/Title:</b>			
<b>Supervisor's Name and Title:</b>		<b>Phone No.:</b>	
<b>Reasons for Leaving:</b>			
<b>May We Contact this Employer?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Salary</b>	
		<i>Beginning</i>	<i>Ending</i>

<b>Previous Employer #2</b>		<b>State</b>	
<b>Dates of Employment:</b>	<b>From:</b>		<b>To:</b>
<b>Position Held/Title:</b>			
<b>Supervisor's Name and Title:</b>		<b>Phone No:</b>	
<b>Reasons for Leaving:</b>			
<b>May We Contact this Employer?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Salary</b>	
		<i>Beginning</i>	<i>Ending</i>

<b>Previous Employer #3</b>			
<b>Dates of Employment:</b>	<b>From:</b>		<b>To:</b>
<b>Position Held/Title:</b>			
<b>Supervisor's Name and Title:</b>		<b>Phone no:</b>	
<b>Reasons for Leaving:</b>			
<b>May We Contact this Employer?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Salary</b>	
		<i>Beginning</i>	<i>Ending</i>

<b>Previous Employer #4</b>		<b>City &amp; State</b>	
<b>Dates of Employment:</b>	<b>From:</b>		<b>To:</b>
<b>Position Held/Title:</b>			
<b>Supervisor's Name and Title:</b>		<b>Phone No.:</b>	
<b>Reasons for Leaving:</b>			
<b>May We Contact this Employer?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Salary</b>	
		<i>Beginning</i>	<i>Ending</i>

**Section 8 • PERSONAL PHILSOPHY** Using the space provided, write a short essay describing your approach to educating children.

**Section 9 • RELEASES AND APPLICANT'S SIGNATURE**

In connection with my application for employment and as a condition of continuing employment, I understand that investigative background inquiries may be made on me including previous employers, schools, criminal convictions, and other reports. These reports will include information as to my character, work habits, performance, education, compensation, and experience along with reasons for termination of employment from previous employers. Furthermore, I understand that the company may be requesting information from various federal, state, and other agencies that maintain records concerning my past activities relating to my driving, credit, criminal, civil and other experiences as well as claims involving me in the files of insurance companies. I authorize without reservation; any party or agency contacted to furnish the above-mentioned information and release all parties involved from liability and responsibility for doing so. I hereby consent to obtaining the above information from The GLOBE Academy and/or any of its agents. This authorization and consent shall be valid in original, fax, or copy form.

Signature of Applicant	Date

I **certify** that the information I have furnished on this application form is true and complete. I understand that if any misrepresentation has been made by me verbally or in writing, any offer of employment made to me may be withdrawn or my subsequent employment with The GLOBE Academy may be terminated.

Signature of Applicant	Date

**Section 10 • How did you hear about The GLOBE Academy? Please mark the most appropriate responses below**

College/ University	Recruiter/ Agency	Employee Referral	Advertisement	Walk-in	Other
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>