

CHARTER FOR THE GLOBE ACADEMY

This Charter for **The GLOBE Academy** (“Charter”) is entered into by and between The GLOBE Academy Inc. (“Petitioner”), the DeKalb County Board of Education (“Local Board”) and the State Board of Education (“State Board”) (collectively referred to as “the parties”).

WHEREAS, the Petitioner submitted a petition to the Local Board proposing to establish a start-up charter school pursuant to O.C.G.A. § 20-2-2060 *et seq.*, the Charter Schools Act of 1998 (“Charter Schools Act”), and the Local Board approved the petition;

WHEREAS, the State Board finds that the petition complies with the provisions of the Charter Schools Act, and the rules, regulations, policies and procedures promulgated in accordance with O.C.G.A. § 20-2-2063 and further finds that the petition is in the public interest; and

WHEREAS, pursuant to O.C.G.A. § 20-2-2064.1, the State Board grants this Charter to permit Petitioner to operate **The GLOBE Academy** (“the Charter School”) in accordance with the terms and conditions of this Charter.

NOW THEREFORE, in consideration of the promises, mutual agreements, and covenants contained herein and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Definitions. The terms below will be interpreted in accordance with the following definitions, unless and until federal or state law, or the state accountability system, is amended otherwise:
 - a. College and Career Ready Performance Index (CCRPI): A comprehensive school improvement, accountability, and communication platform for all stakeholders that will promote college and career readiness for all Georgia public school students.
 - b. Elementary and Secondary Education Act as Amended (ESEA as Amended): The federal education statute, originally passed by the U.S. Congress in 1965, that defines the role of the federal government in public education and authorizes many of the major federal education programs, including Title I. This Act was reauthorized by Congress in 2015 as the Every Student Succeeds Act (ESSA).
 - c. Education Service Provider (ESP): A for-profit or non-profit organization that contracts with new or existing charter schools to provide services including, but not limited to curriculum design, professional development, student assessments, financial and operational management, facilities management, and human resources

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management, such as Education Management Organizations (EMOs), Charter Management Organizations (CMOs), Education Service Organizations (ESOs), and others.

- d. Georgia Department of Education (GaDOE or Department): The Georgia Department of Education is the state agency charged with the fiscal and administrative management of certain aspects of K – 12 public education, including the implementation of federal and state mandates. Such management is subject to supervision and oversight by the State Board of Education.
 - e. Georgia Milestones Assessment System (Georgia Milestones): The Georgia Milestone Assessment System is a state-required assessment system to measure student acquisition of the knowledge and skills set forth in the state curriculum. Georgia Milestones is a consistent testing program that will be administered across grades three through twelve in the content areas of Reading, English/Language Arts, Mathematics, Science and Social Studies and Writing.
 - f. Local Educational Agency (LEA): A Local Educational Agency is a local system pursuant to local board of education control and management.
 - g. State Board of Education (SBOE or State Board): The State Board of Education is the constitutional authority which defines education policy for public K – 12 education agencies in Georgia.
2. Charter Term. The State Board grants this Charter to Petitioner to operate the Charter School for a five-year term beginning on July 1, 2018 and expiring on June 30, 2023.
 3. Grade Range and Enrollment. The Charter School shall serve grades K-8 The Charter School's total enrollment shall not exceed 1,248 during the term of the charter unless after reaching 1,248 the Charter School requests review by the Local Board and the Department. If the Local Board and the Department determine that the Charter School has met all compliance requirements and charter contract goals based on the most recent year of academic data available, the Charter School's total enrollment may expand by an increment of no more than 15% annually, subject to annual review by the Local Board and the Department.
 4. Mission Statement. The GLOBE Academy (GLOBE) fosters Global Learning Opportunities through Balanced Education for children of all backgrounds. With a focus on dual-language

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immersion, an experiential-learning model and a constructivist approach, GLOBE inspires students to be high-performing lifelong learners equipped to make a positive impact in the world

5. Essential or Innovative Features. The Charter School will implement a second language acquisition model through dual-language immersion. In a dual-language immersion model, children are immersed in both English and a second world language for all or some core subjects. GLOBE Academy’s curricular model, delivered in English and a second world language in a dual-language immersion constructivist framework, will employ multi-disciplinary units of inquiry.
6. Maximum Flexibility Allowed By Law. In exchange for the Charter School’s agreement to meet or exceed the performance-based goals and measurable objectives set forth in Section 8 below, the State Board shall grant the maximum flexibility allowed by law to the Charter School. Pursuant to O.C.G.A. § 20-2-2065(a), the Charter School shall be entitled to the maximum flexibility allowed by law from the provisions of Title 20 of the Official Code of Georgia Annotated and from any state or local rule, regulation, policy, or procedure established by a local board of education, the State Board of Education (State Board), or the Georgia Department of Education (Department). Notwithstanding this maximum flexibility, the Charter School shall comply with the terms of this Charter, the Charter Schools Act, including the provisions set forth in Section 16 below, and any rules, regulations, policies, or procedures established by the State Board consistent with the Charter Schools Act.
7. Accreditation. If the Charter School serves grades 8-12, the Charter School shall seek accreditation from an approved accrediting agency pursuant to O.C.G.A. § 20-3-519(6.1)(A) within the first three years of the initial Charter term or prior to the graduation of the Charter School’s first graduating class and shall retain accredited status thereafter. If applicable, a Charter School may use system accreditation to satisfy this requirement.
8. Performance-based Goals and Measurable Objectives. In exchange for the flexibility granted in Section 6 above, the Charter School agrees to meet or exceed the following performance-based goals and measurable objectives that are designed to result in improvement of student achievement:
 - a. Academic Goals.
 - i. Goal 1: During each year of its Charter term, the Charter School shall “beat the odds” as determined by a formula measuring expected student growth.

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- The Beating the Odds analysis predicts a range within which each school's CCRPI is statistically expected to fall – given the school's size, grade cluster, student demographics (including race/ethnicity, disability, English Learners, and poverty), and student mobility.
 - If the Charter School's actual CCRPI is above the predicted range, then it Beat the Odds.
- ii. Goal 2: The Charter School will demonstrate proficiency on the CCRPI.
1. Measure 1: The Charter School's CCRPI score shall be better than both the State and local district during each year of its Charter term.
- b. Organizational Goals.
- i. Goal 1: The Charter School will be economically sustainable.
1. Measure 1: Each year, the Charter Schools will operate in a fiscally sound manner as measured by an external audit that is submitted to the Department by November 1.
 2. Measure 2: Actual and proposed budgets for each school year will demonstrate effective allocation of resources.
 3. Measure 3: Yearly balance sheets will demonstrate that the Charter School maintains adequate cash reserves.
 4. Measure 4: The Charter School will meet all Generally Accepted Government Accounting Standards (GAGAS) as demonstrated by external, annual audit reports.
 5. Measure 5: The Charter School will meet all financial reporting deadlines set by the Department and their local school district as it relates to the district meeting the Department's deadlines.
- ii. Goal 2: The Charter School shall ensure all Governing Board Members receive effective training as required by O.C.G.A § 20-2-2072 and SBOE Rule 160-4-9-.06.

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1. Measure 1: All Governing Board members shall participate in nine (9) hours of annual training, with six (6) additional hours of training for newly-approved governing board members during the first year after their approval. The training must include certain topics and be conducted by a State Board of Education (SBOE) approved provider. In addition, charter school governing boards must adopt a *Code of Ethics* and a *Conflict of Interest Policy*.
- iii. Goal 3: The Charter School shall promote a positive school experience that engages students, parents, and teachers.
1. Measure 1: According to data reported by the Governor’s Office of Student Achievement Report Card, in each year of the charter, the percentage of students absent 6 days or more shall not exceed 10% and shall improve by at least 2 percentage points annually until the percentage of students absent 6 days or more is below 5%.
 2. Measure 2: Each year, 90% of parents will indicate that they are at least “satisfied” with the overall quality of their child’s education as measured via an annual survey conducted at the conclusion of the school year, in which the options are very unsatisfied, unsatisfied, mostly satisfied, satisfied, and very satisfied. The survey response rate will be at least 85% of parents surveyed.
 3. Measure 3: Each year, 90% of teachers will indicate that they are at least “satisfied” with the overall quality of their job as measured via an annual survey conducted at the conclusion of the school year, in which the options are very unsatisfied, unsatisfied, mostly satisfied, satisfied, and very satisfied. The survey response rate will be at least 85% of teachers surveyed.
 4. Measure 4: Each year, the Charter School will receive a 4-star rating or higher on the Georgia Department of Education’s School Climate Star Ratings annual report.
- iv. Goal 4: The Charter School shall reflect the socio-demographic diversity of the local district with a targeted focus on economically disadvantaged students as defined by State Board Rule.

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1. Measure 1: Increase the percentage of newly enrolled students eligible for Free and Reduced Lunch (FRL) by 20% (4% per year for each year) during the charter term (or until the school is within 10% of the DeKalb County School District FRL average).
- v. Goal 5: The Charter School's faculty and staff will reflect the sociodemographic diversity of the community it serves.
1. Measure 1: During each year of the charter term, at least 50% of the Charter School's staff will have experience working within the school's defined diverse community or a community with similar socio-demographic diversity.
 2. Measure 2: During each year of the charter term, the Charter School will track and adapt strategies to recruit a larger number of diverse candidates, including, but not limited to, direct recruiting of graduates from HBCUs and the use of the Georgia Charter School Association Job Fair.
- vi. Goal 6: The Charter School's board of directors will reflect the sociodemographic diversity of the community it serves.
1. Measure 1: During each year of the charter term, at least 50% of the Charter School's new governing board members will have experience serving the school's defined diverse community or a community with similar socio-demographic diversity.
9. Assessment and Accountability. Notwithstanding Sections 6 and 8 above, the Charter School is subject to all accountability and assessment requirements set forth within Title 20 of the Official Code of Georgia Annotated and any corresponding State Board Rules, including but not limited to the accountability provisions of O.C.G.A. §§ 20-14-30 through 41. The Charter School is further subject to all federal accountability requirements under the Elementary and Secondary Education Act, subject to any amendment, waiver or reauthorization thereof.
10. Annual Report. The Charter School shall submit an annual report by November 1 of each year to the Georgia Department of Education that complies with all requirements set forth in O.C.G.A. § 20-2-2067.1(c), including but not limited to an indication of the Charter School's progress towards the goals and objectives stated in Section 8 above and all state-mandated assessment and accountability scores from the previous year. The Charter School shall make

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available to the community copies of an annual report which shall indicate student performance for the previous year.

11. Open Enrollment and Admissions. The Charter School shall comply with the open enrollment and admissions provisions set forth in O.C.G.A. § 20-2-2066. Enrollment shall be open to any student in accordance with the following criteria:
 - a. Attendance Zone. The attendance zone for the Charter School shall be the DeKalb County School District.
 - b. Application. To be eligible for enrollment at the Charter School, students residing in the attendance zone must submit a timely application to the Charter School in accordance with the deadline set by the Charter School. The Charter School may use applications only for the purpose of verifying the student's residence within the school's attendance zone and grade level. The Charter School may not use admissions criteria or applications that would not otherwise be used at a traditional public school, including but not limited to, requests for letters of recommendation, essays, resumes, or information regarding a student's school or community activities, grades, test scores, attendance record, or disciplinary history. The Charter School may gather other relevant information from students after enrollment is determined, in addition to optional information that may be provided for purposes of a weighted lottery.
 - c. Random Lottery. If the number of timely applicants received by the Charter School exceeds the capacity of a program, class, grade level, or building, the Charter School shall ensure that such applicants have an equal chance of being admitted through a random selection process in accordance with O.C.G.A. § 20-2-2066(a)(1)(A), except for educationally disadvantaged students who may be provided an increased chance of admission through a weighted lottery. The Charter School shall not conduct more than one lottery, per grade, per admissions cycle.
 - d. Statutory Enrollment Priorities. In accordance with O.C.G.A. § 20-2-2066(a)(1)(A), the Charter School shall give enrollment priority to the following categories of applicants and in the following priority:
 - i. A student whose parent or guardian is a member of the governing board of the charter school or is a full-time teacher, professional, or other employee at the Charter School; and
 - ii. Children who matriculate from a pre-kindergarten program which is associated with the Charter School, including, but not limited to, programs

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which share common facilities or campuses with the school or programs which have established a partnership or cooperative efforts with the Charter School; and

- iii. A sibling of a student enrolled in the Charter School.
- e. Weighted Lottery. In accordance with O.C.G.A. § 20-2-2066(a)(1)(A), the Charter School may utilize a weighted lottery to provide an increased chance of admission to students who are economically disadvantaged, as defined by State Board Rule.
- i. To facilitate the weighted lottery, applicants can indicate their “economically disadvantaged” status on the admissions application and such status will be verified as part of the registration process.
 - ii. The weight for economically disadvantaged students will be calculated annually in accordance with a policy approved by the Charter School after review by the Department. The Charter School will provide fourteen (14) days’ notice to the Local Board and the Department before proposing any material changes or amendments to this policy. The policy is attached hereto as **Appendix B**.
 - iii. If the number of non-economically disadvantaged student acceptances is so large that it will numerically prevent the Charter School from achieving the 4% increase set forth in the Organizational Goal 4 in Section 8 above, the Governing Board must document the details in a public meeting and send notice to the local district and the Department.
12. Withdrawal without Penalty. The Charter School shall comply with the provisions of O.C.G.A. § 20-2-2066(d) for withdrawing students. The Charter School agrees that a student may withdraw without penalty from the Charter School at any time and enroll in another public school in the local school system in which such student resides.
13. State and Federally Mandated Educational Services.
- a. Students with Disabilities. The Charter School shall comply with all federal special education laws and regulations, including Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act, and the Individuals with Disabilities Education Act. Special education teachers must have a bachelor’s degree and must either be certified in special education or hold a special education license in Georgia.

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- b. English Language Learners. The Charter School shall comply with all applicable federal laws and regulations relating to the provision of educational services to English Language Learners.
- c. Supplemental Education. The Charter School shall provide supplemental education services in required cases pursuant to State Board of Education Rule 160-4-5-.03 and No Child Left Behind, subject to any amendment, waiver or reauthorization thereof.
- d. Remediation. The Charter School shall provide remediation in required cases pursuant to State Board of Education Rule 160-4-5-.01 and No Child Left Behind, subject to any amendment, waiver or reauthorization thereof

14. Governance Structure.

- a. Governing Board. The Charter School shall utilize an autonomous governing body in the form of a Governing Board, which shall operate in accordance with its bylaws and **Appendix A** (Locally-Approved Charter School Partners Roles and Responsibilities Chart) of this agreement and which shall be responsible for complying with and carrying out the provisions of this Charter, including compliance with all applicable law.
- b. Function. It shall be the function of the Governing Board to uphold the Charter School's mission and vision, to set policy for the Charter School, to work collaboratively with school officials to ensure the Charter School complies with the performance goals enumerated in Section 8 above, to ensure effective organizational planning, and to ensure financial stability of the Charter School.
- c. Autonomy. The Governing Board shall exercise substantive control over such areas as personnel decisions, financial decisions, curriculum and instruction, resource allocation, establishing and monitoring the achievement of school improvement goals, and school operations, which are listed by way of example and not by limitation.
- d. Annual Training. The Governing Board shall receive initial training and annual training thereafter. Pursuant to O.C.G.A § 20-2-2072 and relevant State Board rules, the training shall include, but not be limited to, best practices on school governance, the constitutional and statutory requirements relating to public records and meetings, and the requirements of applicable statutes and rules and regulations.

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- e. Public Meetings. The Governing Board is subject to and shall comply with the Open and Public Meetings Act, O.C.G.A. § 50-14-1 *et seq.*, and any subsequent amendment thereof. The Governing Board shall conduct regular meetings consistent with principles of transparency and avoidance of actual or apparent conflicts of interest in the governance of the Charter School.
- f. Public Records. The Governing Board is subject to and shall comply with the Georgia Open Records Act, O.C.G.A. § 50-18-70 *et seq.*, and any subsequent amendment thereof. The Governing Board shall maintain its adopted policies, budgets, meeting agendas, and minutes, and shall make such documents available for public inspection. The Charter School shall make the minutes of all Governing Board meetings available on its website within ten (10) business days after Governing Board approval and for the duration of the Charter.
- g. Conflicts of Interest. The Governing Board shall establish a formal policy to prevent and disclose conflicts of interest. Members of the Governing Board and all individuals employed at the Charter School shall abide by such conflicts of interest policy. Upon request, the Charter School shall provide conflict of interest forms to the local district or Department demonstrating that governing board members are in compliance with the conflicts of interest policy.
- h. Public Status. Petitioner assures that the Charter School shall be a public, nonsectarian, nonreligious, nonprofit school organized and operated under the laws of the State of Georgia. Petitioner further assures that the Charter School shall not be home based.
- i. Director Compensation. Petitioner shall not compensate members of the Charter School's Governing Board in excess of reasonable expenses incurred in connection with actual attendance at board meetings or with performance of duties associated therewith.
- j. Contractual Interference. No party to this Charter may interfere with the legal right(s) and/or obligation(s) of another party to execute the provisions of this Charter.

15. Fiscal Control.

- a. Financial Reporting Requirements. The Charter School shall follow the financial requirements of the Charter Schools Section of the Department's Financial Management for Georgia Local Units of Administration Manual. The Charter School

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shall submit all information required by the State Accounting Office for inclusion in the State of Georgia Comprehensive Annual Financial Report.

- b. Annual Audit. The Charter School shall have an annual financial audit.
 - i. The financial audit shall be conducted by an independent certified public accountant licensed in the State of Georgia. The Charter School will submit its annual financial audit to the State of Georgia by November 1st each year.
 - ii. A separate audit shall not be required for a school if the Charter School is included in the local school system audit conducted pursuant to Code Section 50-6-6, but the Charter School will submit the system's audit to the State of Georgia by November 1st each year.
 - iii. If a conversion school charter is held by a nonprofit, the Charter School shall have an annual financial audit pursuant to subsection (i) of this paragraph.
- c. Compliance with approved budget included in locally-approved charter application. The Local Board shall fund the Charter School no less favorably than other local schools located within the school system unless otherwise provided by law. The base per-pupil funding amount in the petition budget is the school system's good-faith estimate for the charter term. Based on these estimates, the Local Board shall fund the Charter School at no less than a per-pupil base rate of \$9,721 in FY 2019, \$10,012 in FY 2020, \$10,313 in FY 2021, \$10,622 in FY 2022, and \$10,941 in FY 2023 as long as the school system receives state and local revenues upon which the approved school budget is based.
- d. Chief Financial Officer. The Charter School shall designate a Chief Financial Officer, who shall possess the following minimum qualifications:
 - i. A baccalaureate or higher degree in business, accounting, or finance from an accredited college or university and a minimum of four (4) years experience in a field related to business or finance; or
 - ii. Documented experience of ten (10) or more years in the field of business and financial management.
- e. Federal Monitoring Requirements. The Charter School shall comply with all federal monitoring requirements related to the receipt of federal funds.

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- f. Charter School Program Eligibility. In the event the Charter School seeks grant funds under the Federal Charter School Program, the Charter School must satisfy all federal eligibility requirements as a prerequisite to applying for and receiving such funds.
 - g. Insurance. Prior to opening, the Charter School shall secure adequate insurance coverage and the Charter School shall maintain such coverage throughout the Charter term in accordance with the laws of the State of Georgia. The Charter School shall obtain and attach hereto a Certificate of Insurance which shall name the Local Board of Education and the State Board of Education as additional insureds.
 - h. Surplus Funds. Any surplus funds remaining at the close of each fiscal year will be used to enhance the Charter School's academic program. Under no circumstances shall any surplus be distributed to the Charter School's employee(s), board member(s), educational service provider or educational management organization. Nothing in this section shall be construed to prevent the Charter School from setting aside surplus funds in a reserve account or budgeting and awarding performance bonuses as part of their annual operating expenses.
 - i. Responsibility for Debts. The Charter School is solely responsible for all debts incurred by the Charter School and its Governing Board. Except as agreed hereto, the Local Board and the State Board shall not be contractually bound to the Charter School or to any third party with whom the Charter School has a contract or from whom the Charter School has purchased goods or services.
16. Compliance with Other Laws, Rules, and Regulations. The Charter School shall operate in accordance with the United States Constitution, the Constitution of the State of Georgia, and all applicable federal, state, and local laws that may not be waived pursuant to O.C.G.A. § 20-2-2065, including the following, which are listed by way of example and not by way of limitation.
- a. Civil Rights, Insurance, Health, Safety, and Conflicting Interests. The Charter School shall operate in accordance with all applicable federal, state, and local rules, regulations, court orders and statutes relating to civil rights; insurance; the protection of the physical health and safety of students, employees, and visitors; conflicting interest transactions and the prevention of unlawful conduct.
 - b. Asbestos Remediation. The Charter School shall comply with the terms of any applicable asbestos remediation plan.

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- c. Unlawful Conduct. The Charter School shall be subject to all laws relating to unlawful conduct in or near a public school.
- d. Student Conduct and Discipline. The Charter School shall maintain and implement a written policy regarding student discipline, which policy shall be consistent with due process.
- e. State Board Rules. The Charter School shall operate in accordance with all State Board Rules promulgated in accordance with O.C.G.A. § 20-2-240 during the term herein that are not subject to any waiver granted in Section 6 above.
- f. Prohibition on Discrimination. The Charter School shall not discriminate against students on the basis of disability, race, creed, color, gender, national origin, religion, ancestry, marital status, academic ability, the need for special educational services, or any other characteristic protected by local, state, or federal law.
- g. Reporting Requirements. The Charter School shall be subject to all reporting requirements of O.C.G.A. §§ 20-2-160, 20-2-161(e), 20-2-320, and 20-2-740.
- h. Tuition. The Charter School shall not charge tuition or fees to its students except as may be authorized for local boards pursuant to O.C.G.A. § 20-2-133.
- i. Brief Period of Quiet Reflection. The Charter School shall comply with O.C.G.A. § 20-2-1050, which requires a brief period of quiet reflection.
- j. Individual Graduation Plans. The Charter school shall comply with O.C.G.A. § 20-2-327 related to Individual Graduation Plans.
- k. Family Educational Rights and Privacy Act. The Charter School is subject to all provisions of the Federal Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g. In the event the Charter School closes, it shall transmit all official student records in the manner prescribed by the State Board.
- l. QBE Formula Earnings. The Charter School acknowledges that criteria used to calculate Quality Basic Education (QBE) funding may not be waived.

17. Education Service Providers.

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- a. If the Charter School does not contract with an Education Service Provider at the time of execution of this charter but later elects to contract with an Education Service Provider, such decision will require a charter amendment prior to execution of an agreement with an Education Service Provider.
 - b. If the Charter School contracts with an Education Service Provider at the time of execution of this charter, the Charter School shall provide reasonable notice to the Local Board and the State Board before agreeing to any material changes or amendments to any contract with an Education Service Provider. Reasonable notice shall mean the Charter School gives the Local Board and State Board at least thirty (30) days advanced notice and shall furnish the parties with a copy of the proposed changes and/or amendments.
18. Compliance with the Rules, Practices, Policies, and Procedures of the Department. The Charter School shall operate in accordance with the rules, practices, policies, and procedures established by the Department under the authority granted by O.C.G.A. §§ 20-2-2063 *et seq.*
19. Employment Matters. Individuals employed at the Charter School shall not be considered employees of the State Board or the Department.
- a. Background Checks. The Charter School shall adopt background check procedures and shall ensure that all prospective staff members or any individual that will have substantial contact with students undergo a fingerprinting and background check prior to beginning work at the Charter School or having contact with students.
 - b. Teachers' Retirement System. All qualified teachers at the Charter School shall be members of the Teachers Retirement System of Georgia ("TRS") and subject to its requirements. The Charter School is responsible for making arrangements with TRS and making monthly contributions for its teachers in accordance with state requirements.
 - c. Teacher and Leader Evaluation. The Charter School shall implement the Teacher Keys Effectiveness System (TKES) and Leader Keys effectiveness System (LKES) in accordance with O.C.G.A §20-2-210(b)(1) and State Board Rule 160-5-1.37. The Charter School shall have at least two individuals credentialed in using TKES. If the most senior Charter School leader must be evaluated using LKES because he or she performs the duties of a principal as defined by State Board Rule 160-5-1-.37, a member of the governing board, who is credentialed in using LKES, shall serve as his or her evaluator.

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20. Record Inspection. Subject to state and federal laws, the State Board, the Department and their agents, and the State Auditor's office shall have the right to examine and copy all records, reports, documents, and files relating to any activity, program, or student of the Charter School.

21. Facilities.

- a. Approval of Site and/or Facility. The Charter School shall obtain proper approval for all sites and/or facilities prior to committing to any certificate of lease or ownership, prior to commencing any construction and prior to student occupation. The Charter School shall contact the Georgia Department of Education's Facilities Services Division regarding the following:
 - i. Site Approval. Immediately upon approval, the Charter School shall contact the Facilities Services Division and obtain site approval. Once site approval has been granted, the Charter School will be issued a site code. The Charter School shall not commit to any certificate of lease or ownership, commence any construction, nor allow student occupation prior to site approval.
 - ii. Architectural Review. The Charter School shall submit and have approved by the Facilities Services Division all architectural plans for any facility that will house the Charter School during the Charter term. The Charter School shall not commit to any certificate of lease or ownership, commence any construction, nor allow student occupation prior to architectural review.
 - iii. School Code Approval. After securing both site approval and architectural review approval a school code shall be obtained. A locally-approved Charter School shall contact their school system's facilities department and make a request for a school code. The Charter School shall properly obtain a school code prior to occupancy of the site and/or facility.
- b. Prior to opening the Charter School and prior to students occupying any proposed facility, the Charter School shall obtain and submit the following documents to the Department:
 - i. Documentation of Ownership or Lease Agreement. The Charter School shall obtain documentation of ownership or the lease agreement for the facility that will house the Charter School.

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- ii. Certificate of Occupancy. The Charter School shall obtain a Certificate of Occupancy for the facility in which the Charter School shall be located.
 - iii. Emergency Safety Plan. The Charter School shall prepare a safety plan in accordance with O.C.G.A. § 20-2-1185, which plan shall be submitted to the Georgia Emergency Management Agency.
- 22. Transportation. To the extent the Charter School offers a transportation program for its students, the Charter School shall ensure that the program complies with all applicable laws governing transportation of students.
- 23. Food Services. To the extent the Charter School offers a food service program, the Charter School shall ensure that the program complies with all applicable laws governing food service for students.
- 24. Termination of Charter.
 - a. Termination Procedures. The parties acknowledge and agree that this Charter may be terminated following the procedures set forth in O.C.G.A. § 20-2-2068 and the accompanying State Board Rule.
 - i. Requests for Termination. The termination of this Charter may be requested by a majority of the parents or guardians of the students enrolled in the Charter School, a majority of the faculty and instructional staff employed at the Charter School, the Local Board or the State Board following the procedures identified in Section 24(a).
 - b. Termination Grounds. In accordance with Sections 24(a) and (b), the Charter School may be terminated based on any of the following grounds:
 - i. Breach of Charter. In the event the Charter School fails to comply with any material provision set forth in this Charter, they shall be notified by certified mail and be given thirty (30) days from receipt of notice to cure the breach. The nature and outcome of the breach shall be recorded in a memo and placed in the Charter School's file;
 - ii. The Charter School's failure to comply with any recommendation or direction of the State Board with respect to O.C.G.A. § 20-14-41;

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- iii. The Charter School's failure to adhere to any material term of this Charter, including but not limited to the performance goals set forth in Section 8 above;
 - iv. The Charter School's failure to meet generally accepted standards of fiscal management;
 - v. The Charter School's violation of applicable federal, state, or local laws, or court orders;
 - vi. The existence of competent substantial evidence that the continued operation of the Charter School would be contrary to the best interests of the students or the community;
 - vii. The Charter School's failure to comply with any provision of the Charter Schools Act;
 - viii. The existence of conditions that place the health, safety, or welfare of students or staff of the Charter School in danger; or
 - ix. The Charter School's failure to disclose material information regarding violations or potential violations of any material term of this Charter or applicable federal, state, or local laws or court orders.
- c. Distribution of Funds and Assets. In the event the Charter School ceases operation for any reason, the Charter School and its Governing Board will be responsible for concluding the business and affairs of the Charter School and will cooperate with the Local Board and State Board to the extent necessary to provide an orderly return of the students to their local school. Any public surplus remaining at the time the Charter School ceases operation shall be remitted to the Local Board and/or State Board, whichever is appropriate, within 30 days of ceasing operations. Any furniture and equipment purchased with public funds shall be delivered to the Local Board and/or State Board, whichever is appropriate, within 30 days of ceasing operations. Neither the Local Board nor the State Board shall be responsible for the Charter School's unpaid debts in the event the Charter School does not have sufficient funds to pay all of its debts at the time it ceases operation.

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25. Pre-Opening Suspension. In the event the Charter School fails to comply with any material provision set forth in this Charter that requires compliance prior to the opening of the Charter School, the opening may be suspended until a time after all requirements have been fulfilled by the Charter School as determined by the local district and Department. Suspension shall not result in an extension of the Charter term set forth above in Section 2.
26. Renewal, Non-Renewal, and Probationary Term.
- a. Renewal. The Charter may be renewed by agreement of the parties following the procedures set forth in the Charter Schools Act and accompanying State Board Rule.
 - b. Non-Renewal. Any grounds for termination stated in Section 24(c) above also may be grounds for non-renewal. In addition, the State Board or Local Board may elect not to renew the Charter if the petition for renewal does not comply with the Charter Schools Act and the rules, regulations, policies, and procedures promulgated in accordance with the Charter Schools Act or if the State Board or Local Board deems that the Charter School has not sufficiently increased student achievement or is no longer in the public interest.
 - c. Probationary Term. In the event the State Board or Local Board determines that the Charter School has failed to comply with any provision of this Charter, the State Board and Local Board may elect to grant a renewal for a probationary term, within which term the Charter School must come into compliance satisfactory to the State Board and Local Board.
27. Temporary Extension. At the discretion of the local district and the Department, a Charter may be extended for a grace period not exceeding sixty (60) days.
28. Amendments to the Charter. Any material term of this Charter, to be determined by the local district and the Department, may be amended in writing upon the approval of the Local Board, the State Board and a majority of the Governing Board of the Charter School. Any proposed amendment shall be made in accordance with State Board Rule 160-4-9-.06 *et seq.*
29. Administrative Clarifications. Any clarification to a non-material term of this Charter, to be determined by the School District and Department, shall be submitted in writing to the local district and the Department for review. Any non-material term of this Charter may be clarified upon written approval of the School District and the Department.

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30. Mandatory Training. The Department reserves the right to require the Charter School to attend any training related to the responsibilities of a Charter School.
31. Indemnification.
- a. The Petitioner and the Charter School agree to indemnify, defend and hold harmless the Local Board, the School District, the Department and the State Board, their officials, officers, employees, agents, volunteers, and assigns (all of whom hereinafter may collectively be referred to as "Indemnitees"), from any and all claims, demands, suits, actions, legal or administrative proceedings, losses, liabilities, costs, interest, and damages of every kind and description, including any attorneys' fees and/or litigation and investigative expenses, for bodily injury, personal injury, (including but not limited to the Charter School's employees), patent, copyright, or infringement on any intellectual property rights, or loss or destruction of property (including loss of use, damage or destruction of Indemnitee owned property) to the extent that any such claim or suit was caused by, arose out of, or contributed to, in whole or in part, by reason of any act, omission, professional error, fault, mistake, or negligence whether active, passive or imputed, of the Charter School or Petitioner, their employees, agents, representatives, or subcontractors, their employees, agents, or representatives in connection with or incidental to their performance of this Charter regardless of whether such liability, claim, damage, loss, cost or expense is caused in part by an Indemnitee.
 - b. The Charter School and Petitioner shall be excused from their indemnification obligations above: (a) If the claims, demands, suits, actions, proceedings, losses, liabilities arise solely and exclusively out of the negligence of the Indemnitee seeking indemnification; or (b) If the Indemnitee fails to (i) provide written notice of the third party claim or suit within a reasonable time, (ii) cooperate with reasonable requests of the Charter School or Petitioner related to the indemnification; or (iii) assist the Charter School or Petitioner with the defense of such claim or suit.
 - c. The Charter School's and Petitioners obligations to indemnify any Indemnitee shall survive the completion, expiration, or termination of this Agreement for any reason.
32. Non-Agency. The parties expressly acknowledge and agree that the Charter School is not acting as the agent of the Local Board, the State Board, or the Department except as required by law or this Charter. The Charter School acknowledges that it is without authority to, and will not, extend the faith and credit of the Local Board, the State Board, or the Department to any third party.

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33. Delegation. The parties acknowledge and agree that the functions and powers of each party may be exercised only by each party and may not be delegated to a third party without written agreement by the parties.
34. Application of Amended Law. This Charter is subject to applicable federal and state laws, rules and regulations and shall be deemed amended to reflect applicable changes to those laws upon the effective date of any such change.
35. Non-Waiver. No waiver of any breach of this Charter shall be held as waiver of any other or subsequent breach.
36. Severability. If any provision of this Charter is determined to be unenforceable or invalid for any reason, the remainder of the Charter shall remain in full force and effect.
37. Contradicting or Conflicting Provisions. If any provision of the Charter is determined to contradict or conflict with any other provision of the Charter, the contradiction or conflict shall be resolved in favor of the broad flexibility guaranteed pursuant to O.C.G.A. § 20-2-2065 *et seq.*
38. Governing Law and Venue. This Charter shall be governed by, subject to, and construed under the laws of the State of Georgia. This Charter shall be interpreted in accordance with O.C.G.A. §§ 20-2-2060 *et seq.* and §§ 20-2-2080 *et seq.*, as amended within the term of this Charter. Any action brought by one party to this Charter against another party shall be brought in the Superior Court of Fulton County.
39. Entire Agreement. This Charter sets forth the entire agreement between the Petitioner, the Local Board and the State Board with respect to the subject matter of this Charter. All prior contracts, representations, statements, negotiations, understandings, and undertakings between the Petitioner, the Local Board and the State Board are superseded by this Charter. The Charter shall not preclude the Charter School from entering into or maintaining any agreement with the Local Board provided no such agreement supersedes, overrides or conflicts with any provision of this Charter. The petition submitted to the Local Board and the State Board serves only as the formal application for the Charter School and does not constitute a contract between the Local Board, the State Board and the Petitioner. This Charter supersedes and overrides any provisions contained in the petition that conflict with this Charter.

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Chairperson,
GEORGIA STATE BOARD OF EDUCATION

(Date)

Authorized Representative, The GLOBE Academy, Inc

(Date)

Chairperson,
DEKALB COUNTY BOARD OF EDUCATION

(Date)

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Appendix A: Charter School Partners Roles & Responsibilities Chart

Introduction: Locally-approved charter school non-profit governing boards must have decision-making authority in all areas, including personnel decisions, financial decisions and resource allocation, curriculum and instruction, establishing and monitoring the achievement of school improvement goals, and school operations. The columns in the chart below describe the authority that must be exercised by a charter school's governing board, management, and school district respectively. There are also columns provided for other common charter school partners (if applicable).

Instructions: Applicants must submit a proposed version of this chart that shows how roles and responsibilities are and/or will be shared for their particular charter school. If any checkmarks are deleted or added, applicants must highlight in yellow those cells where a checkmark was deleted or added.

Locally-Approved Charter School Partners Roles and Responsibilities Chart						
Personnel Decisions	The GLOBE Academy Nonprofit Governing Board	The GLOBE Academy HOS/ Admin	DeKalb County School District*	Post-Secondary Education Partner(s) (if applicable)	Business Partner(s) (if applicable)	Community Partner(s) (if applicable)
Select, retain, transfer, promote, demote, and/or terminate the principal or school leader	✓					
Evaluate the principal or school leader (LKES)	✓					
Select, retain, transfer, promote, demote, and/or terminate faculty and all other staff		✓				
Evaluate the teachers (TKES) and all other staff		✓				
Determine whether teacher certification will be required	✓	✓				
Plan professional development for staff		✓				
Financial Decisions and Resource Allocation	The GLOBE Academy Nonprofit Governing Board	The GLOBE Academy HOS/ Admin	DeKalb County School District*	Post-Secondary Education Partner(s) (if applicable)	Business Partner(s) (if applicable)	Community Partner(s) (if applicable)
Determine number and type of personnel positions budgeted, including qualifications, roles, and job descriptions	✓	✓				
Establish compensation model including salary ranges, bonus or performance-based increases, supplements, and personal and professional leave, health, dental, disability, and other benefit plans offered (other than TRS, which is mandated) for all employees	✓	✓				
Set budget priorities with funds received that are aligned with school improvement plan, including personnel, curriculum, supply, equipment, maintenance, operations, and all other costs	✓	✓				
Ensure school receives all per-pupil and other funding to which it is entitled by agreement with the local district (its fiscal agent)	✓	✓	✓			
Raise additional funds through fundraising efforts	✓	✓				
Exercise discretion over expenditure for all state and local funds and, as permissible, federal funds		✓				
Final school budget approval	✓					
Establish financial policies and standard operating procedures	✓					
Maintain a reserve fund	✓					
Determine facility uses	✓	✓				
Ensure sound fiscal management and monitor budget implementation	✓	✓				

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Locally-Approved Charter School Partners Roles and Responsibilities Chart						
Curriculum and Instruction	The GLOBE Academy Nonprofit Governing Board	The GLOBE Academy HOS/ Admin	DeKalb County School District*	Post-Secondary Education Partner(s) (if applicable)	Business Partner(s) (if applicable)	Community Partner(s) (if applicable)
Recommend/Adopt instructional delivery model	✓	✓				
Recommend/Adopt curriculum, including any changes in curriculum as needed to improve student achievement	✓	✓				
Recommend/Adopt courses and programs to offer	✓	✓				
Recommend/Adopt textbooks, technology, and instructional materials	✓	✓				
Recommend/Establish additional graduation requirements	✓	✓				
Recommend/Adopt course and credit requirements, including technology and physical education skill requirements	✓	✓				
Recommend/Adopt seat time requirements	✓	✓				
Recommend/Adopt opportunities for student acceleration/remediation	✓	✓				
Create or modify Career Pathway curricula	✓	✓				
Choose dual enrollment options	✓	✓				
Choose credit recovery options	✓	✓				
Utilize online learning platforms (e.g., Georgia Virtual School)		✓				
Establish additional mastery level requirements for performance	✓	✓				
Select additional formative and/or summative assessments to determine student levels of mastery and growth	✓	✓				
Establish delivery model, scheduling, staffing, and supplemental services for English Learner (EL), special education (SPED), gifted, and remedial programs	✓	✓				
Establish curriculum maps, pacing charts, and methods for monitoring the curriculum		✓				
Establish lesson plan requirements for teachers		✓				
Establish placement and promotion criteria	✓	✓				
Set grading and reporting policies, plans, process, schedules, and formats	✓	✓				
Establishing and Monitoring the Achievement of School Improvement Goals	The GLOBE Academy Nonprofit Governing Board	The GLOBE Academy HOS/ Admin	DeKalb County School District*	Post-Secondary Education Partner(s) (if applicable)	Business Partner(s) (if applicable)	Community Partner(s) (if applicable)
Complete self-assessment based on Georgia School Performance Standards		✓				
Develop actions, strategies, and interventions with faculty and staff (i.e., school improvement plan)		✓				
Set a timeline for implementing school improvement timeline	✓	✓				
Set a budget for implementing school improvement timeline	✓	✓				
Recommend/Approve school improvement plan and provide oversight of its implementation	✓	✓				
Hold principal or school leader accountable for school improvement plan implementation and timeline	✓					
Hold faculty and staff accountable for school improvement plan implementation and timeline		✓				
Evaluate success of school improvement plan and recommend/make revisions as needed	✓	✓				
Regularly communicate student and school performance data to all stakeholders		✓				

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Locally-Approved Charter School Partners Roles and Responsibilities Chart						
School Operations	The GLOBE Academy Nonprofit Governing Board	The GLOBE Academy HOS/ Admin	DeKalb County School District*	Post-Secondary Education Partner(s) (if applicable)	Business Partner(s) (if applicable)	Community Partner(s) (if applicable)
Provide input into school operations that are consistent with school improvement and charter goals, including establishing human resources policies, procedures, and handbooks	✓	✓				
Establish work schedules of faculty and staff (e.g., hours per day, days per year, calendars)		✓				
Establish experience, training, and other matters related to substitute teachers		✓				
Recommend/Set school daily, weekly, and annual school calendar and class schedules, including length of school year, holidays, early release days, etc.	✓	✓				
Recommend/Approve professional development vendors and resources	✓	✓				
Manage day-to-day human resources		✓				
HR processing, including employment contracts and benefits administration		✓				
Recommend/Select co-curricular and extracurricular activities	✓	✓				
Establish after-school and Saturday programs as needed	✓	✓				
Set enrichment and/or advisory periods as needed		✓				
Establish field trips, including locations and date		✓				
Set class size and student-teacher ratios	✓	✓				
Set staff-to-student ratios for non-class times (e.g., lunch, recess, specials, transitions)	✓	✓				
Establish school partnerships for school growth	✓	✓				
Develop communications strategies, including stakeholder surveys, parent involvement, volunteer support	✓	✓				
Select/Approve vendors aligned with school needs	✓	✓				
Manage transportation decisions, including authority to contract for transportation service	✓	✓				
Select information systems (e.g., Student Information System, financial information systems)	✓	✓				
Manage the facility or facilities that are owned and operated by the school system for use by the charter school	✓	✓				
Approve/manage the food service agreement with a vendor or the school system	✓	✓				
Establish school size	✓	✓				
Establish school grade span different from typical primary, elementary, middle, and high public school models (e.g., 4-8, K-8, K-12)	✓	✓				
Establish attendance policies	✓	✓				
Establish student code of conduct and behavior policies, plans, processes, and formats	✓	✓				
Adopt and implement a marketing plan that is inclusive in its recruitment and retention of all students	✓	✓				
Ensure access to support to address the physical, social, financial, and emotional needs of students in the school	✓	✓				

*The LBOE retains its constitutional authority

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Appendix B: The Globe Academy Lottery, Waitlist and Enrollment Policy and Procedures

THE GLOBE ACADEMY LOTTERY, WAITLIST AND ENROLLMENT POLICY AND PROCEDURES

approved Board of Directors, December 18, 2017

The GLOBE Academy is a tuition free public school. GLOBE does not admit or limit admission to students on the basis of intellectual ability, measures of achievement or aptitude, athletic ability, disability, race, creed, gender, national origin, religion or ancestry.

In order to properly plan, the School will routinely inquire with parents in January through letters of intent to ascertain if students will return to GLOBE the following year. An online application for new students is available on the School website at www.theglobeacademy.org. This application can be accessed via any internet capable or mobile phone device. If needed, assistance is always available by contacting the Admissions Director at the school at (404) 464-7040.

APPLICATIONS

There will be a 30-day period of open applications each winter (the “Open Application Period”), during which GLOBE will accept applications for new students residing in the DeKalb County School District for the following school year. Once enrolled, a student is not required to re-apply during subsequent Open Application Periods. Following the Open Application Period, the School shall enroll each eligible student who submits an application within this period, unless the number of applications exceeds the number of available spaces of a program, class, grade level, or building (hereinafter “Grade Level”). Because GLOBE incorporates language immersion at all grade levels, enrollment of new students is only available in Kindergarten, First and Sixth Grades.

A parent/guardian may make an application, after the date of the lottery, but will not be included in the lottery and will be added to the end of the waitlist for the designated school year. If a student is not accepted for enrollment during the current year for which it was made, then a new application for the following school year must be made during the Open Application Period to be eligible for the following school year.

If the number of applications exceeds the capacity of a program, class, grade level, or building, a lottery shall be held as set out herein. To be eligible to enroll and matriculate upon admittance via the lottery, a student must verify his/her residency in the DeKalb County School District in accordance with the deadlines set by GLOBE, and otherwise meet all rules and requirements as set out for enrollment.

All applications shall be made and submitted to GLOBE electronically. All notifications by GLOBE shall be made electronically by email (as directed by the parent/guardian at the time of

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application) to the parent/guardian. By making an application, each Applicant shall be deemed to have agreed to the sole use of electronic communications. All responsive communications shall be made electronically.

Notwithstanding the foregoing, a paper application may be requested prior to making application, due to a bona fide hardship, in receiving or making electronic communications. GLOBE may offer, or schedule upon request, times for applicants to come in and receive assistance with the online application. Alternate communications are available via regular USPS First Class Mail which may be requested prior to making a paper application. All official notifications shall be made in writing and may not be made verbally via telephone.

(PLEASE NOTE: DUE TO THE TIME NECESSARY TO SEND LETTERS VIA USPS, IT IS STRONGLY RECOMMENDED THAT ALL PARTICIPANTS UTILIZE ELECTRONIC COMMUNICATIONS. THERE IS A POSSIBILITY THAT YOU MAY NOT RECEIVE A NOTIFICATION LETTER VIA USPS WITHIN THE 10 BUSINESS DAYS REQUIRED FOR A RESPONSE). BY REQUESTING NON-ELECTRONIC COMMUNICATIONS, THE APPLICANT ACKNOWLEDGES AND AGREES THAT SUCH APPLICANT IS ACCEPTING THE RISK INHERENT IN NON-ELECTRONIC COMMUNICATIONS AND BEARS ALL RESPONSIBILITY FOR MISSED RESPONSE DEADLINES.

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PREFERENCES AND WEIGHTED LOTTERY

As allowed by state law and in accordance with GLOBE's charter, GLOBE will give enrollment preferences (Priority) in the following order:

1. Any student whose parent or guardian is a member of the governing board of the school or is a full-time teacher, professional, or other employee at the school;
2. A sibling of a student enrolled in the school
3. Children who matriculate from a pre-kindergarten program which is associated with the school, including but not limited to programs which share common facilities or campuses with the school or programs which have established a partnership or cooperative efforts with the school; and

Additionally, beginning with the first year of GLOBE's charter renewal (selecting students for the 2019-20 academic year), the school's lottery will also include the option for a weighted lottery to provide an increased chance of admission to students who are economically disadvantaged, as defined by State Board Rule. The goal of this policy is to increase GLOBE's percentage of newly enrolled students who are economically disadvantaged by 20% (4% during each year of the charter term) or until GLOBE's total percentage of economically disadvantaged students is within 10% of the DeKalb County School District average.

To facilitate the weighted lottery, applicants can indicate their "economically disadvantaged" status on the admissions application and such status will be verified as part of the registration process using the attached form, which shall include a sworn statement by the parent/guardian confirming accuracy. The weight for economically disadvantaged students shall be calculated annually as follows:

1. Identify the % of Kindergarten students for the current school year who are eligible for Free or Reduced Price Lunch (F/RL).
2. Identify the goal % of Kindergarten F/RL students for the upcoming school year by adding .04 to the current year's percentage.
3. Identify the number of open spots available in Kindergarten for the upcoming lottery.
4. Multiply the number of available spots by the F/RL percentage identified above to determine the number of new F/RL students needed to meet the F/RL goal.
5. Identify the number of preference students in the upcoming lottery who will be given priority and who also qualify for F/RL.
6. Take next year's goal number of new students and subtract the F/RL preference from "new admissions needed" to indicate the number of new F/RL lunch students needed to meet the goal. (**N**)
7. Identify the number of spots available in the upcoming lottery, after preferences. (**S**)
8. Calculate the total number of applications received that are non-preference. (**A**)
9. Within A, calculate the number of applications identified as F/RL. (**F**)
10. Calculate the percent of F/RL students that needs to be pulled from the available slots after preferences (N/S). (**P**)

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11. Determine the weight required for F/RL non-preference applications according to the according to the formula below.

$$W = \frac{P(A - F)}{F(1 - P)}$$

* Weight will be applied across all grade levels with openings.

Formula Summary

N	=	New F/RL lunch students needed
S	=	Spots available after preferences
A	=	Number of non-preference applications
F	=	Number of non-preference F/RL applications
P	=	Percent F/RL needed to be pulled to meet goal
W	=	F/RL weight

Example

1. Current year Kindergarten % F/RL = .10
2. F/RL Kindergarten Goal for Upcoming year = .14
3. Number of open Kindergarten spots for upcoming year = 144
4. Number of spots times goal = $144 * .14 = 20$
5. Siblings who qualify for F/RL = 8
6. New F/RL needed = $20 - 8 = 12$ **N**
7. Spots after preference = 100 **S**
8. Total non-preference applications = 200 **A**
9. F/RL applications within A = 20 **F**
10. % Pulled needed to meet goal (N/S) - $12/100 = 12\%$ **P**
11. Solve for W to determine Weight

$$W = \frac{P(A - F)}{F(1 - P)}$$

In this example, solving for W = 1.23

$$W = \frac{.12 * (200 - 20)}{20 * (1 - .12)}$$

$$W = 1.23$$

LOTTERY PROCEDURE

In the event a greater number of applications is received than spaces available after all priority students have been offered admission, a random electronic selection process (hereinafter "Lottery") shall be used to determine which students will be admitted. All eligible applicants will be placed in the lottery. Eligible applicants are those students who reside in the DeKalb County School District, meet age requirements for Kindergarten and First Grade enrollment, and submit

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a timely application. Of the names not selected for admittance, the Lottery shall also be used to establish a waiting list based upon the order drawn, which will be used to admit students to enrollment in the event a seat becomes available (the “Waitlist”).

Unless otherwise cancelled or withdrawn by the Applicant, all eligible applications submitted during the Open Application Period will be placed into the Lottery held each spring on a date selected by GLOBE. The order in which grades will be drawn will be determined by ordering the grades beginning with the grade where the applications received exceed the available spots by the highest percentage and ending with the grade for which the opposite is true.

Priority applicants are ranked based on the order outlined above and will be assigned lottery numbers ahead of all other applicants.

Prior to the Lottery drawing, GLOBE will identify any/all open seats available for the upcoming year for Grade Levels K, First and Sixth Grade. Following the Lottery drawing, students in each grade level will be offered a seat starting with the lowest number and progressing to the highest number until all available seats in each class, in each Grade Level, are filled.

Each parent/guardian of each student who has received a winning lottery number will receive notice of the winning drawing and an offer of acceptance. Parents/guardians will then have until 4:00 PM on the 10th business day from the date of sending such notice and offer of acceptance in which to either accept or decline the offer. Acceptance must be made in writing via electronic communication unless communicated as otherwise authorized herein. After 4:00 PM on the 10th business day from the date of sending such notice, an available seat which has been neither declined nor accepted shall be deemed declined and may be offered to the next parent/guardian based on the next lottery number. All non-electronic communications and responses shall be subject to the same deadlines for response and acceptance.

The lottery will be held on or before the first of March each year.

WAITLIST

Once all seats are filled, all other eligible applicants are assigned a Waitlist number based on the number drawn in the lottery. GLOBE will notify each parent/guardian and advise them that the Lottery results are available and a Waitlist has been established. Parents/guardians can then log into the website at any time to view and monitor their child’s position on the Waitlist. As openings become available at the applicable grade level, students will receive an “offer” based on their Waitlist number. Parents/guardians will then have until 4:00 PM on the 10th business day following the date of sending such notice and offer of acceptance in which to either accept or decline the offer. Acceptance must be made in writing via electronic communication unless communicated as otherwise authorized herein. After 4:00 PM on the 10th business day following the date of sending such notice, an available seat which has been neither declined nor accepted shall be deemed declined and may be offered to the next parent/guardian based on the next Waitlist number.

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Current year waiting lists shall terminate at end of the school day on the last day of each school year.

In the event there is an open seat which cannot be filled from the Waitlist, or applications for the current year, then the School will fill the seat on a first come, first served basis as additional applications are received.

All applications received outside the Open Applications Period will be placed on the end of the Waitlist in the order received.

ENROLLMENT

After confirming acceptance following the Lottery, the Applicant who has received a winning lottery seat shall be sent the registration materials. The applicant will have until not later than 3:00 PM on the 21st calendar day beginning on the day following an offer acceptance to return all completed registration materials. GLOBE acknowledges that medical records may not be available within said 21-day period. For reasonable cause shown, the time within which to produce medical records as required by law may be extended until no later than the 2nd Thursday of June each year.

Request for an extension of the 21-day period shall be made in writing and delivered to the school not later than 3:00 PM on the 21st day. In the event an applicant does not provide the required registration documentation and no extension request has been received by GLOBE, then GLOBE shall remove said applicant from the list and offer the seat to the next person on the Waitlist.

An applicant is deemed provisionally enrolled upon submitting registration documentation, but is subject to be removed from the list of provisionally enrolled students upon the Applicant failing to produce all completed and requested registration documentation in a timely fashion. Provisional Enrollment shall not extend longer than 30 days unless extended in writing by GLOBE for extenuating circumstances. Enrollment is deemed complete upon the Applicant providing all required registration documentation, the registration materials being reviewed, approved and accepted by GLOBE, and the student's name is listed on the student rolls of the School.

NOTE: As part of the registration process, **ALL** parents/guardians of new students must submit a proof of residence document with their registration paperwork on or before the stipulated deadline to be eligible for enrollment. Failure to meet this deadline will cause the student(s) to be dropped from the acceptance list and the seat will be offered to the next student on the waiting list. GLOBE will make good faith efforts to confirm residency in a timely manner upon acceptance but shall have no obligation to re-administer the lottery if an accepted student's failure to provide appropriate documentation of residency (and subsequent removal from the acceptance list) results in a lower or higher percentage of economically disadvantaged students being accepted into the School.

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Questions should be directed to GLOBE's principal, Christi Elliot-Earby, via phone at (404) 464-7040 or email at celliot-earby@theglobeacademy.net.